UNIVERSITY OF WISCONSIN MADISON 150 YEARS

710 University
#206
Assigned to
Mecha

Memo

To: Ofelia Delgado, Deborah Vasquez, Luciano Oviedo

From: Renee Alfano, Building Manager

Date: February 5, 1999

Re: Use of Additional Rooms

I am writing to inform you that the Dean of Students Office has agreed to assign Room #206 to MEChA at 710 University Avenue. As Dean Rouse mentioned in our previous meeting, no additional money is available from the Dean of Students Office for any upgrading or improvements to that space. However, because it is a University building, you are still required to use University services (Physical Plant, DoIT, etc.), even if you choose to use your organization's funds for improvements.

Room 205, which is the access to the fire exit, has to remain clear. We would ask that no furniture or storage materials be placed in this space in accordance with fire code regulations.

It is important for me to reiterate what Dean Rouse expressed at the meeting. There is a plan for the building to be razed in the near future. It is imperative for the future of your organization that you consider alternative locations for space. I think it is an exciting opportunity as discussions regarding a combined University Health Services and Student Organization Offices Building are currently taking place in ASM. This is an opportunity for your group to actually voice your exact needs and future desires to a group of students who may then be able to turn those desires into a reality. Contact Eric Brakken, the Chair of ASM at 265-4276 for more information. Please also keep in mind that if the building is razed for new construction, the University cannot guarantee replacement space during the interim.

Lastly, it was apparent last week that someone had been smoking within the building. As you know, smoking is not allowed in any University buildings pursuant to the University of Wisconsin-Madison Smoke Free Policy (effective 9/1/95). I cannot stress enough how important it is for all three organizations to adhere to this policy especially in a wood frame building. Your cooperation in this matter will be appreciated. The safety of the occupants at 710, as well as the neighbors to that building, is being jeopardized when this policy is violated.

Please contact me if you have further questions.

C: Mary Rouse, Dean of Students
Yolanda Garza, Assistant Dean of Students
Candace McDowell, Director Multicultural Student Center
Douglas Rose, Director Space Management Office
Yvonne Fangmeyer, Director Student Organization Office

Student Organization Office
An Office of the Dean of Students

239 Red Gym 716 Langdon Street University of Wisconsin–Madison Madison, Wisconsin 53706-1400
608/263-0365 TTY: 608/263-2400 FAX: 608/265-8184 soo@redgym.wisc.edu http://soo.studentorg.wisc.edu